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Office Memorandum • UNITED STATES GOVERNMENT

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TO :

DATE: 27 Sept., 1951

FROM :

SUBJECT: Report for Week of 24 - 29 September, 1951

1. Met with all participants in the Orientation Course, discussing with each one the part which we expected him to play in his presentation. These discussions brought out many thoughts which will be pursued further by the Training office and will result in tangible improvements in the field of substantive intelligence work. For example, it was clearly noted that many of the key personnel of the Agency possess differing viewpoints as to some of the fundamental interpretations of steps in the function of intelligence.
2. After receiving informal confirmation, a formal invitation was sent to Assistant Secretary Rusk of the Department of State.
3. Cleared with Inspection and Security all questions pertaining to their field of endeavor that have a bearing on the Orientation Course. For example, discussed the content of the printed program before it went to press and raised the question about adequate protection on the Capital Transit busses.
4. Worked constantly with Graphics, incorporating in their visual aids our ideas and those suggested by the speakers.
5. The printed program, together with the registration slips and question cards, were approved and sent to press.
6. Received a call from Fort Holabird to alter my presentation from October 12th to October 10th. This was the commitment which was answered by Col. [REDACTED] for the Director.
7. Received a call from [REDACTED] inviting the CIA Orientations Officer to participate in the OO course which will be conducted the week of October 8 here in Washington.
8. After discussion with the Deputy Director of Training, called G-2 at Fort Meade and "put to sleep" the suggestions about distributing recorded copies of the presentation which I made there a few weeks ago.

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